



Maury County Regional Planning Commission

Walter Harlan Building # 5 -- 1st Floor
Courthouse Square -- Columbia, TN 38401
Office: (931) 375-3003 -- Fax: (931) 375-3019

REQUEST COMPREHENSIVE PLAN AMENDMENT

MCRPC File # _____

Name of Project:

Date of Application:

Reason for the Request: (include drawings & documents related to the topic(s) to be discussed.)

Summarize your request here. **Attach a letter with details of your request and the specific topic(s) to be discussed.**

Applicant/Developer:

Company Name:

Name of person:

Address:

Phone Number:

Email:

Property Owner(s): (attached additional sheets if more than one owners)

Name:

Address:

Phone Number:

Email:

Property Information

Property is located near:

Property Address:

Tax Map

Parcel
Number

Deed
Book

Page
Number

Plat Book

Plat Book
Page

Date
Recorded

Engineer:

Company Name:

Name of Engineer:

TN Engineer License #:

Address:

Phone Number:

Email:



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Surveyor:

Company Name:	
Name of Surveyor:	TN Surveyor License #:
Address:	
Phone Number:	Email:

Application Fee(s):

Refer to the latest Application Fee Schedule. Coordinate with the Building & Zoning Office regarding the amount due in advance of submitting the application. (Make the check payable to Maury County. Cash must be in the Exact Amount to be accepted.)

Fees must be submitted with the application – or the application will not be accepted for consideration.

Submittal Requirements and Submittal Deadlines:

The submittal for this request for an Amendment to the Comprehensive Plan shall include narrative explanation & justification, drawings and documents related to the topics to be discussed. It is the applicant’s responsibility to provide information that is satisfactory to the Planning Commission. The applicant should be aware that the Planning Commission may require additional meetings to deliberate on your submittal if additional information is deemed necessary.

The applicant must comply with all County deadlines.

Comprehensive Plan, Subdivision Regulations and Zoning Resolution documents:

The submittal is subject to consideration of the content within the Comprehensive Plan, the Subdivision Regulations and the Zoning Resolution. These documents are available on-line at the Maury County website. The link is <http://www.maurycounty-tn.gov/>. Under the “Government” tab – click on “Building and Zoning” where the Comprehensive Plan, Subdivision Regulations, Zoning Resolution and other useful documents & information may be found.

The parties associated with this application are responsible for reading and complying with the requirements related to this application.

Your application may be deemed incomplete due to lack of the required documents not being submitted at the time this application is submitted. This may result in this application not being reviewed and/or advanced to the Planning Commission until the required documents are submitted.

Property Owner Authorization

By signing this application below, I am acknowledging and granting the submission of this application and stating the agents listed herein are authorized to act as my representative(s). If other agents are utilized to represent me, I will provide a letter acknowledging and stating the agents that are authorized to act as my representative(s). Authorization is also granted to Maury County and its representatives to enter upon the property for examinations & evaluations.

Property Owner Signature	Date:
Property Owner Signature	Date:
Applicant/Developer Signature	Date: