

**NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY  
MEMBERS OF MAURY COUNTY COMMISSION**

The Budget Committee met on Tuesday, July 12, 2016 at 4:30 p.m., in the Maury County Tom Primm County Commission Room with the following Committee Members present:  
SCOTT SUMNERS, SONNY SHACKELFORD, CRAIG HARRIS, GARY STOVALL, DONNA COOK, GWYNNE EVANS

OTHERS PRESENT: Gerald Adkison, Talvin Barner, Don Morrow, Terry Potts, Eric Previti, William (Tot) Roddy, Ricky Sims, Sue Stephenson, , Debbie Turner, Linda Whiteside, Theresa Weber, Daniel Murphy, and Media.

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**MINUTES OF MEETING**

**I. CALL TO ORDER:**

Vice-Chairman Shackelford called the meeting to order. Vice-Chairman Shackelford stated the regular committee members that are present is Commissioner Cook, Commissioner Shackelford and Commissioner Evans. Vice-Chairman Shackelford stated Commissioner Wolaver is absent and Commissioner Parker and Chairman Burkhalter is absent. Commissioner Wolaver requested Commissioner Harris sit in for his absence. Chairman Burkhalter asked for Commissioner Sumners to sit in for his absence. Commissioner Parker stated he did not get a request from Commissioner Parker. Vice-Chairman Shackelford asked Commissioner Stovall to sit in for Commissioner Parker's absence.

**II. OPENING PRAYER:**

Vice-Chairman Shackelford offered the opening prayer.

**III. REVIEW & APPROVAL OF MEETING AGENDA:**

Commissioner Sumners made a motion to approve the meeting agenda. Seconded by Commissioner Cook. Commissioner Sumners stated he would like to amend the agenda and remove resolution 07-16-22. Commissioner Sumners stated the reason he would like to remove it is because the City of Columbia has decided to defer their decision on this. Commissioner Sumners made a motion to amend. Seconded by Commissioner Harris. There were no lights. All in favor. Vice-Chairman Shackelford stated they would now vote on the motion as amended. There were no lights. All in favor. Motion Approved 6-0.

**IV. TAX INCREMENT ELECTIONS FOR UST, INC. (MT. PLEASANT TILE PLANT)-  
BOBBY HARRIS-**

Mr. Harris stated that TIF is (Tax Increment Financing). Mr. Harris went over the handout. Mr. Harris stated they were expecting to receive about \$554,000.00 in real property tax and \$209,000.00 in personal and that added up to \$763,000.00. Mr. Harris stated there would be \$762,000.00 in the increment and that would be how much money the new company will pay every year. Mr. Harris stated the company pays the tax 100 cents on the dollar. Mr. Harris stated the County may receive up to 5% of the increment that would have otherwise been received and it was negotiated in that 5% of the total increment would be available for education. Mr. Harris stated there were two 5% reductions or distributions from

that increment. Mt. Pleasant and the County split one of the 5% and the other 5% is available for education dollars. Mr. Harris stated he is here to suggest the county needs to elect to receive that money. Mr. Harris stated he has a worksheet if the county does not elect to receive the payment and if you do elect to receive the payment. Mr. Harris stated the county is going to incur additional interest cost if you don't pay it on the note. Mr. Harris stated the county is going to receive \$236,000.00 and education \$371,000.00 and Mt. Pleasant \$134,000.00. Mr. Harris stated the property tax is going to be a lot higher than contemplated. Mr. Harris stated the property tax jumped from \$762,000.00 in the first year to \$1,029,000.00. Mr. Harris stated the debt is going to pay off sooner because there is more money to apply to the debt and the 5% numbers are bigger. Mr. Harris stated he is not asking the commission to make a decision today and he wanted to explain there needed to be an election sometime in the next two or three months. There is not a deadline it just needs to be made before the first payment comes in. There were no lights. Vice-Chairman Shackelford stated this is something the commission will need to take action on in the next month or two. Mr. Harris stated the County Commission would have to pass a resolution to elect to receive the distribution. Mr. Harris stated he would suggest it be done in the next two to three months. Mr. Harris stated as soon as the Assessor's office has numbers and knows what the bill is going to be they will regenerate it. Mr. Harris stated the City of Mt. Pleasant will have their own election. There were no lights.

**V. REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)**

- A. June 13, 2016 Regular Meeting Minutes
- B. June 14, 2016 Special Called Meeting Minutes
- C. June 16, 2016 Special Called Meeting Minutes
- D. June 21, 2016 Special Called Meeting Minutes.

Commissioner Cook made a motion to approve all of the minutes. Seconded by Commissioner Harris. There were no lights. All in favor. Motion Approved 6-0.

**VI. COUNTY MAYOR REPORT:**

County Mayor Norman was absent.

**VII. FINANCIAL REPORTS:**

- A. **Investments by Budget Director (Attachment)** Director Weber stated the Investment Reports starts on page 27 of the packet. Director Weber stated for the Interest Year to Date as of June 30 is \$702,655.87. Director Weber stated they did bring the interest for the budget up to \$500,000.00. Director Weber stated it is close to where it should be at. There were no lights.
- B. **Sales Tax by Budget Director (Attachment)** Director Weber stated the Sales Tax begins on page 29 of the packet. Director Weber stated the year to date through May are up \$44,659.00 over last year. The schools are up \$253,088.00. Also for the fiscal year 16/17 brought up the estimated revenues for the Sales Tax to \$310,000.00. There were no lights.
- C. **2015/2016 Revenue & Expense Report by Budget Director (Attachment)** Director Weber stated it starts on page 30 of the packet. Director Weber stated if anyone has any

questions to call her because they are still working on closing the books. There are still some revenues coming in July that need to be posted for June for Accounts Payables. Director Weber stated the Income Tax will come in sometime and she hopes it will come in at around \$156,000.00 like last year. There were no lights. Director Weber moved to the 122 Fund. Director Weber stated presently they are sitting at a deficit of \$11,256.59. Director Weber stated there may be a few more drug fine fees coming in. The proceeds from confiscated property, she hasn't heard anything on the \$1,000,000.00 yet. Director Weber moved on to the 125 fund. Director Weber stated it is sitting at \$968,444.43. Director Weber stated this is because they have the Adequate Facilities money going in there and they finished up with the Maintenance Building and there were no other big projects going out of that fund at this time. Director Weber moved on to the 131 Fund. Director Weber stated that right now they are sitting at a \$1,005,293.78 deficit and Director Weber stated that Mineral Severance has an accounts receivable of about \$50,000.00 but Director Weber believes it will come in at a negative. The gasoline and motor tax came down a little. Vice-Chairman Shackelford stated it did concern him that they came in at \$1,000,000.00 in the red. Director Weber moved on to the 151 Fund. Director Weber stated they are ending with a surplus of \$710,933.63 as of right now. Director Weber stated she does have an accounts receivable for the litigation tax coming in. There were no lights. Director Weber moved on to the 176 fund. Director Weber stated this may come down about \$90,000.00 because she thinks part of that should go in the 151 fund. Director Weber stated they are at a deficit as of right now of \$297,330.04. Director Weber moved on to the 189 fund. Director Weber stated they are at \$269,959.06 as a surplus. There were no lights. Director Weber moved on to the 207 Fund. Director Weber stated Solid Waste is coming in at a surplus of \$258,848.52. Director Weber stated the Tipping Fees went up over last year but they are still under budget. There were no lights. Director Weber moved on to the 261 Fund. Director Weber stated that 261 was Central Maintenance and at this point he is at a deficit of \$45,864.73. Director Weber stated she believes Central Maintenance has some Accounts Receivable coming in from the schools not paying their money yet. Director Weber stated he may end up breaking even.

**D. 2015/2016 Supplemental Report of Expenditures (Attachment)** Director Weber stated she went through and she wanted to bring up 55390 it shows at 102.80% and there is a correction to make. Director Weber stated they wrote a check for the 4<sup>th</sup> quarter appropriation and Director Weber stated she remembered they had done a budget amendment and they were allowed to decrease this so Director Weber is readjusting this and that will break to 100% where it is supposed to be at. Director Weber moved on to the 122 fund. Director Weber stated they did not spend \$11,210.00. They have spent 93%. There were no lights. Director Weber moved on to the 125 Fund. Director Weber stated they only spent 20.64%. Director Weber moved on to the 131 Fund. Director Weber stated he spent 85.24% Year to Date with \$1,276,000.00 left. Director Weber moved on to the 151 Fund. Director Weber stated that 82310 which is on page 47 shows 103.86% used. Director Weber stated she is going to look at this because it has the Trustee's fees coming in higher than what she expected. There were no lights. Director Weber moved on to the 171 Fund. Director Weber stated this is the money left from the Mayor that he had left over from the air conditioning. Director Weber stated right now

there is \$188,000 left and there is still some more work with open purchase orders open of \$114,000.00. There were no lights. Director Weber moved on to the 176 Fund. Director Weber stated where it shows 58900 it shows \$0.00 budgeted. Director Weber stated that is the Trustee's Fees. There were no lights. Director Weber moved on to the 189 Fund. Director Weber stated in the 189 fund they have spent most of the budget which was \$1,670,000.00 and Director Weber stated they have spent around \$1,600,000.00. Director Weber stated they have spent most of that money. There were no lights. Director Weber moved on to the 207 Fund. Director Weber stated Solid Waste is on page 51. Director Weber stated he spent 85% of his budgeted amount. There were no lights. Director Weber moved on to the 261 fund. Director Weber stated that Central Maintenance is on page 52. Director Weber stated he is at approximately 54% spent. There were no lights.

- E. Cash Report by Budget Director (Attachment)** Director Weber stated this report is subject to change. The Trustee's office and she are working on getting all the yearend balance numbers totally correct. Director Weber stated they are working on those to get them completed. Commissioner Summers stated he thinks it would be beneficial if you could see what cash you could spend.
  
- F. Payroll Report: Overtime/Holiday/Excess Pay/Comp Time (Attachment)** Director Weber stated if you look on page 54 of the packet the third one down is the SRO Officers comp. time. Their hours decreased by \$1,646.29 which is a 23.22% decrease. Their liability decreased by \$32,000.00. Director Weber stated if you look there are a lot of negative percentages. Director Weber stated they are trying to lower their comp. time before the August 1 deadline. Director Weber stated all the funds for June, the liability has decreased by \$41,892.55, which is a 9.16% decrease. There were no lights. Director Weber moved on to the Overtime. Director Weber stated on the Fund 101 it actually decreased by \$60,000.00 and the Highway decreased by \$321.00 and The Landfill decreased by \$524.00. Central Maintenance did increase by \$869.00. Director Weber stated that net all together from last year to this year the county has decreased \$59,750.50 in overtime. Director Weber stated on the next one she went straight down to the bottom for all funds, so everything between the holidays and overtime the County has decreased \$55,082.86 for the year. Commissioner Harris asked Director Weber if there was a recap of what money was left over for the Courthouse money that was received. Director Weber stated that Mr. Lukonen was doing that report and she would look for it and she would send it out to the commission.

## **VIII. Purchasing:**

- A. Completed Bids by Purchasing Agent (Attachment):** Purchasing Agent Harlan stated the completed bid schedule is in your packet and he would be glad to answer any questions. Purchasing Agent Harlan stated they did not get as many bids in some areas on some items particularly concrete. Purchasing Agent Harlan stated he thinks that is due to all the construction that is going on. There were no lights.

- B. Schedule Bid Openings by Purchasing Agent (Attachment):** Purchasing Agent Harlan stated there was no schedule bid openings at this time. Commissioner Previti asked about the new install for the voting system. Mr. Harlan stated the vendor called him last week and everything is on schedule with him and to let Purchasing Agent Harlan know that they had their orders in line and shipped in and they still have a tentative start date of the day after August commission meeting. During the month of August committee meetings a portable microphone will have to be set up to do taping. The new system is supposed to be fully functional and operational by the September full commission meeting.
- C. Gov-Deals List by Purchasing Agent (Attachment):** Purchasing Agent Harlan stated on Gov. Deals they got paid for several vehicles. The proceeds for one went back into the 189 Fund. The others were drug seizures and the total that went in to the 189 Fund was \$8,940.00. There were no lights.
- D. Capital Expenditures by Purchasing Agent (Attachment):** Purchasing Agent Harlan stated the Capital Expenditures is blank because they can't do anything until the budget is passed.
- E. Request For Guidance Regarding Placement of the AED Units:** Purchasing Agent Harlan stated he had the AED Units and stored in his office. Purchasing Agent Harlan stated there were some questions that needed to be answered before they are put on the wall. Purchasing Agent Harlan asked who they wanted to install them and number two who is going to inspect them on an annual basis because they need to be inspected. The company they get them from does offer a maintenance and inspection routine package per unit but it will be Monday before he has any hard numbers on that. They need to know who is going to be responsible for scheduling any repair. Purchasing Agent Harlan stated he has a surplus of funds of more than what was budgeted. Purchasing Agent Harlan stated he could actually purchase two more units with the money that is available. Purchasing Agent Harlan stated he wanted to know if the commission wanted to purchase two other units or let the money roll back into the 189 Fund. Purchasing Agent Harlan stated the locations to get the AED Units are, they were going to add a second location to the courthouse, one out the hallway of the commission room which would serve the property assessor and the county clerk and Ag. Extension. They are going to put one in building 5 probably on the 1<sup>st</sup> floor which would serve Building and Zoning, IT, Purchasing, and the Planning Commission. They would put one in Building 1 that would be strategically located between Trustees and Register of Deeds and the Budget and the HR Department. They would put one out at Parks and Rec. at a location to be determined. They would put one at Building Maintenance which would also serve the Archives and Building Maintenance. They would put one in Central Maintenance. They would put one in the Highway Department probably in the shop. They would put one in the Solid Waste Department either in the shop or the main office and then one at the Library. Vice-Chairman Shackelford asked Mr. Harlan to bring back some of the ones for considering what the service agreement would be and bring it back to the committee next month. Purchasing Agent Harlan stated he would have the numbers at next month's meeting.

## **IX. DELEGATIONS:**

## **X. Resolutions**

**B. Res. No. 07-16-23-A** Resolution Authorizing The Issuance of Not to Exceed Twenty-One Million Three Hundred Thousand Dollars (\$21,300,000) In Aggregate Principal Amount , In One or More Series, Of General Obligation School Bonds of Maury County, Tennessee ; Making Provisions For the Issuance, Sale and Payment Of Said Bonds ; Establishing The Terms Thereof and the Disposition Of the Proceeds Therefrom ; And Providing For the Levy of Taxes For the Payment Of Principal Of, Premium, If Any, And Interest On the Bonds. Commissioner Sumners made a motion to Approve. Seconded by Commissioner Cook. Commissioner Sumners withdrew his to motion. Commissioner Cook withdrew her second. Commissioner Harris made a motion to amend the agenda to include on Res. No 07-16-23. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved 6-0. Commissioner Sumners made a motion to Approve. Seconded by Commissioner Cook. Mr. McAnulty stated the resolution before everyone has to do with the school bonds. Mr. McAnulty stated that passing this resolution does not mean going right out and issuing the bonds immediately. Mr. McAnulty stated this would be done through a competitive bid bond sale. Vice-Chairman Shackelford called for the vote. All in favor. Motion Approved 6-0. Commissioner Sumners made a motion to move the Res. No. 07-16-23 to the hill or the end and they will reinstate the number at the time. Seconded by Commissioner Cook. All in favor. Motion Approved.

**C. Res. No. 07-16-24**-Resolution Setting the Pay of Maury County Commissioners At a Monthly Salary And Mending Rule 8.1 Of the Maury County Commission Rules. Commissioner Cook made a motion to Approve. Seconded by Commissioner Sumners. Commissioner Sumners stated this was brought through the Administration Committee by HR Director Gibson. It was brought by HR Director Gibson based on two factors. One was the problem with Commissioners being able to clock in and out effectively and the second was the TCRS election process. County Attorney Murphy stated the biggest change is that you do not have to be in attendance to collect those funds. County Attorney Murphy stated you would still have to sign in and sign out from the standpoint of the Affordable Healthcare Act. Vice-Chairman Shackelford stated it would take 2/3 vote by the Budget Committee and 2/3 vote by the County Commission. Vice-Chairman Shackelford called for the vote. All in favor. Motion Approved 6-0.

**D. Res. No. 07-16-25**-Resolution Approving Amendment To Rule 5.2©3 of the Rules For The Maury County Commission. County Attorney Murphy stated this should not be on the docket. It is a rule change were you are adding the building and zoning office to the list of departments that report to the Administration Committee and this should go straight to the full commission. County Attorney Murphy stated this does not require any action from this committee.

**E. Res. No. 07-16-26**-Resolution Approving Professional Services Agreement With Lyle Sumek For Strategic Planning Services For Maury County, Tennessee. County Attorney Murphy stated his recommendation is the resolution authorizes the Mayor to sign it and the

Mayor would probably get with the Administration Committee on dates and the commission would authorize the Mayor to sign it. The money is in the budget and get with Mr. Sumek and the Administration Committee on dates to say when you are going to be meeting. Commissioner Cook made a motion to approve. Seconded by Commissioner Sumners. There were no lights. All in favor. Motion Approved 6-0.

**F. Res No. 07-16-**This resolution number is to be determined. Resolution Regarding Sale of Delinquent Tax Sale Property Located At Tax Map 1330B GroupB Parcel 6.00, And Tax Map 1330 Group E Parcel 15.00. Commissioner Cook made a motion to Approve. Seconded by Commissioner Harris. There were no lights. All in favor. Motion Approved 6-0.

**XI. NEW BUSINESS:**

**XII. OLD BUSINESS:**

**XIII. ANNOUNCEMENTS:**

- A. Public Hearing will be at 8:30 A.M. at Tom Primm County Commission Room, Hunter-Matthews Complex.
- B. County Commission Regular Meeting, Monday, July 18, 2016 at 9:00 A.M. Tom Primm County Commission Room, Hunter-Matthews Complex.
- C. Commissioner Previti announced that July 15&16 is the Sheriff's Rodeo.
- D. County Attorney Murphy stated it should be on the docket to accept the resignation of Commissioner R. Attkisson. County Attorney Murphy asked Vice-Chairman Shackelford if he wanted it at the front of the docket prior to any votes because that changes the majority. Vice-Chairman Shackelford stated that it is usually at the front at the announcements or appointments.

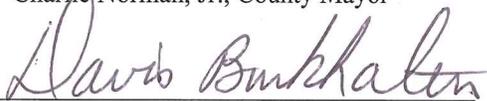
**XIV. Adjournment:**

- A. Motion was made to adjourn at 6:34 P.M.

APPROVED

  
Charlie Norman, Jr., County Mayor

SIGNED

  
Davis Burkhalter, Budget Committee Chairman